

Ricoh Multi-Functional Photocopier – Printing Operation Guide


理光多功能影印機 – 列印使用指引



Pay by Octopus Payment System

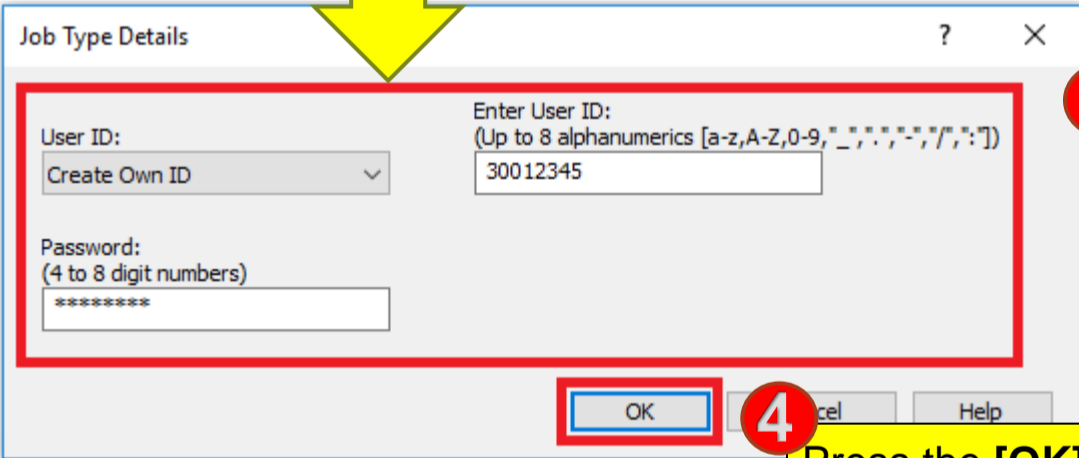
以八達通電子支付系統

Operation in Computer
於電腦上的操作



2 Press **[Print]** to confirm
按 **[列印]** 按鈕予以確認

1 Select printer **Ricoh_OctopusPrint** from the Printer Name Menu
在印表機清單內選擇 **Ricoh_OctopusPrint** 印表機



3 Input your Student ID (e.g. 30012345) as the User ID & Password
請輸入你的學生號數(例: 30012345) 作為 User ID 和 Password

4 Press the **[OK]** button to confirm
按 **[確定]** 按鈕予以確認

Operation in MFP
於影印機上的操作



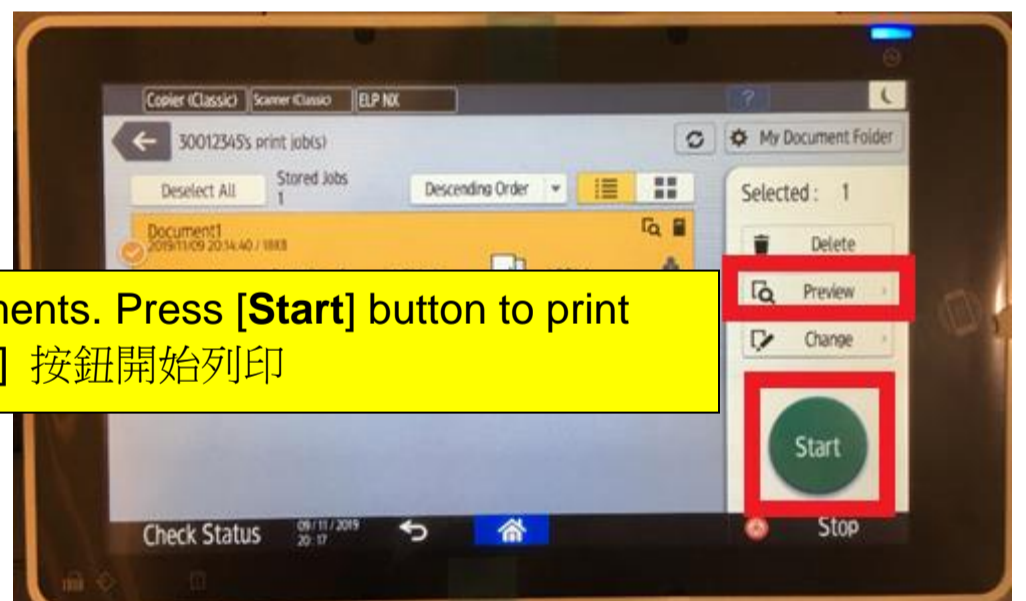
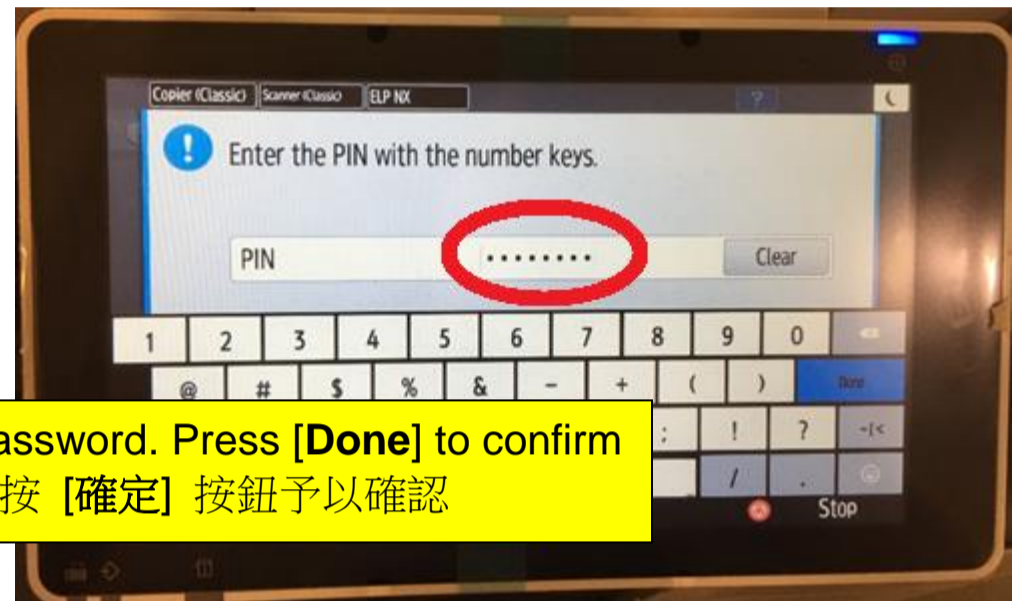
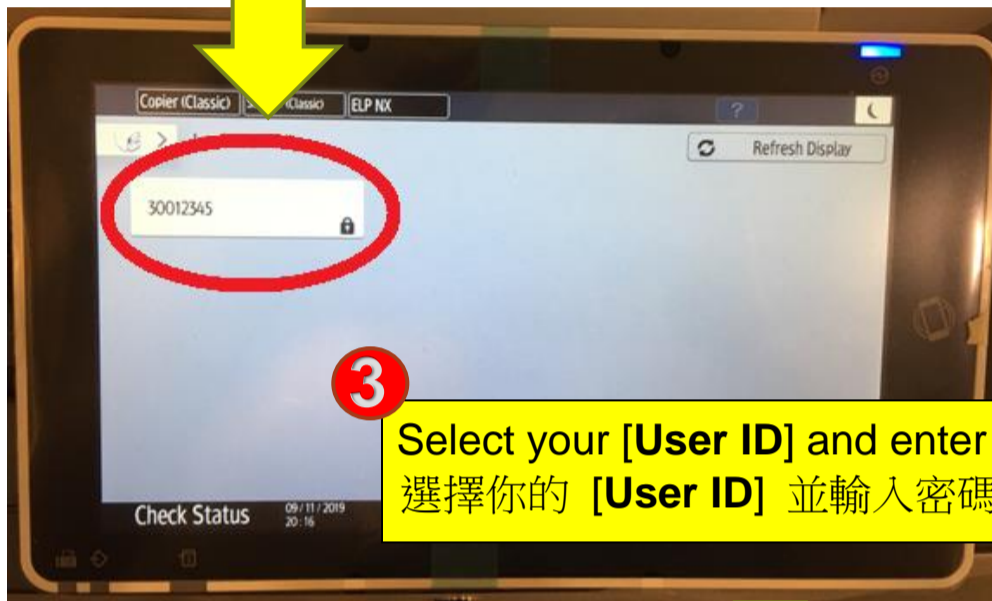
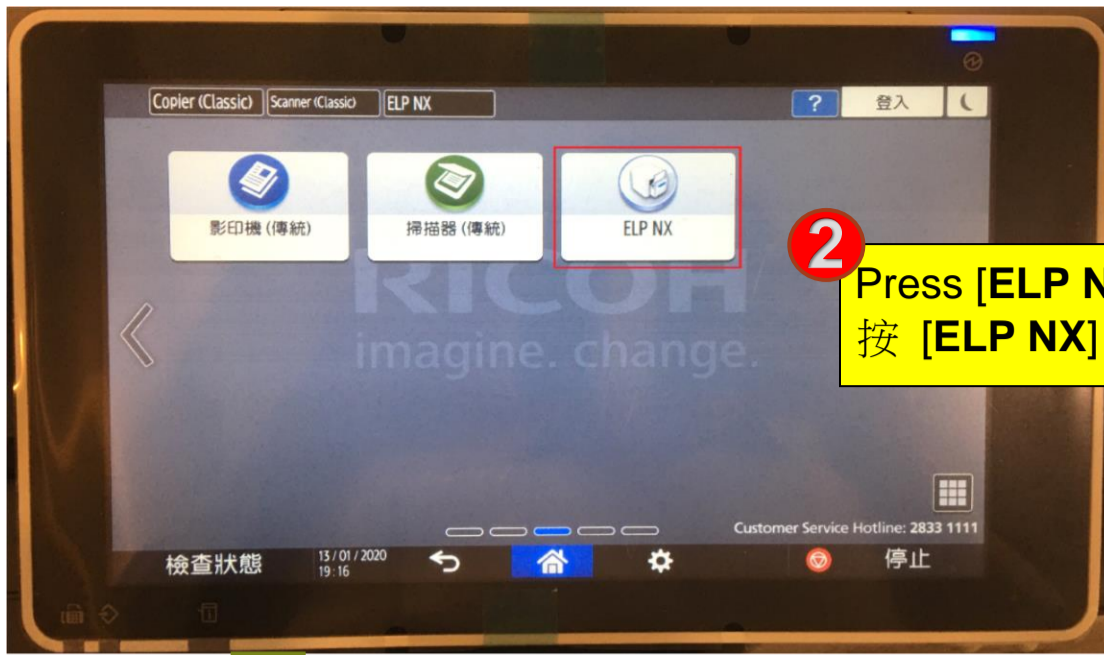
1 Insert Octopus Card
插入八達通卡

Remarks:

1. Not applicable to mini and special edition Octopus Card.
2. Please take off the plastic cover.

註:

1. 迷你及特別版八達通不適用於此系統。
2. 請先除下八達通膠套。



Press [Eject] button on the Octopus reader to remove Octopus Card after printing
 打印完成後，按八達通讀卡器上的 [退回] 按鈕予以取回八達通卡

