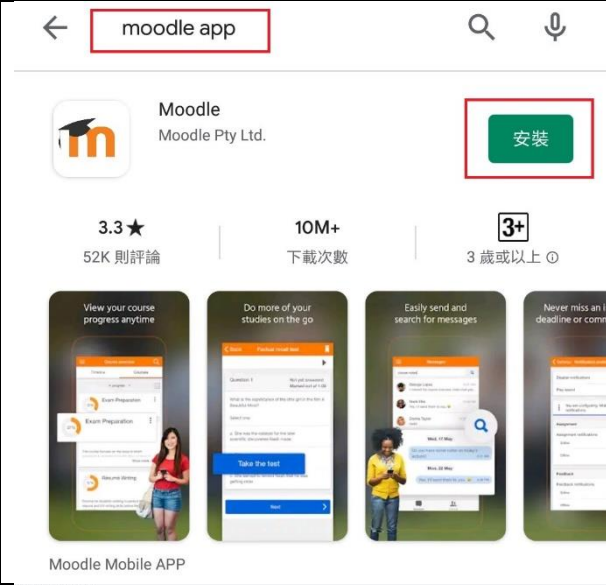
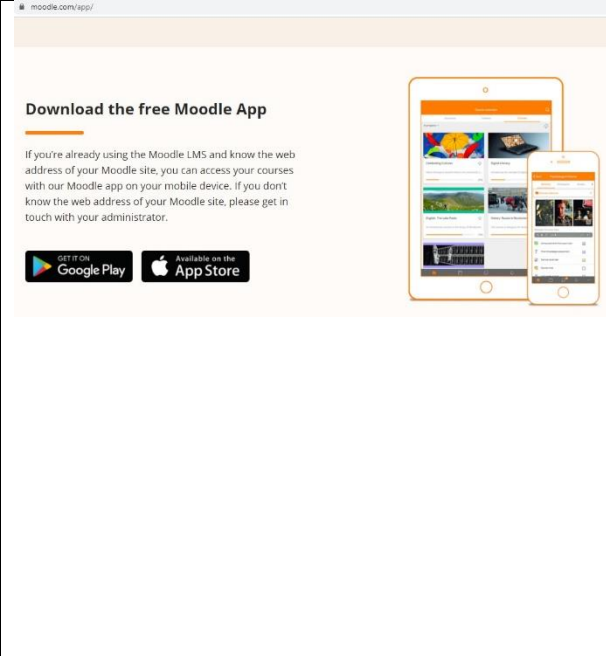


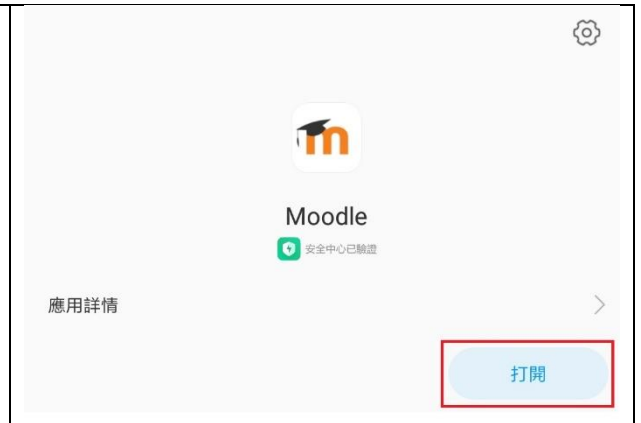
User Guide – Using Moodle App for Mobile Devices (for PCE Students)

- A. Install Moodle App for Mobile Devices
- B. Login
- C. General Settings about Messages and Notifications
- D. View Calendar
- E. View Course Materials and Download Course for Offline Viewing
- F. Message and Chatting
- G. Support


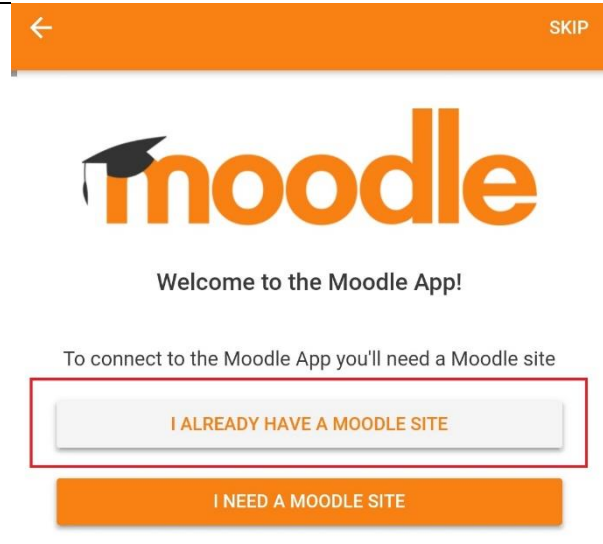
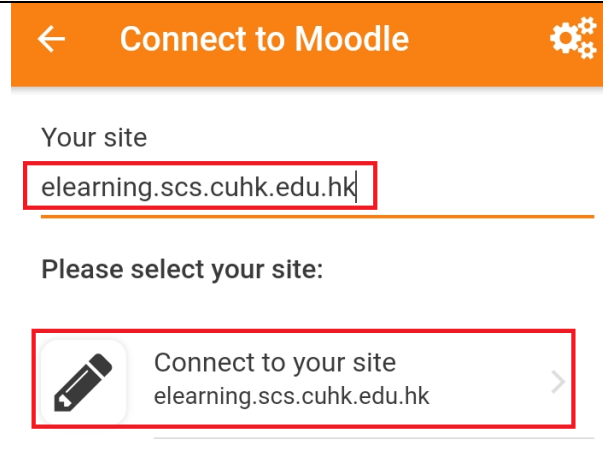
A. Install Moodle App for Mobile Devices

<p>1. Power on your mobile device, and make sure it is connected to the internet.</p>	
<p>2. Search “Moodle App” at Google Play Store (for Android devices) or App Store (for iOS devices). Click “Install”.</p>	
<p>3. Or, open an internet browser and visit Moodle site: http://moodle.com/app/</p>	

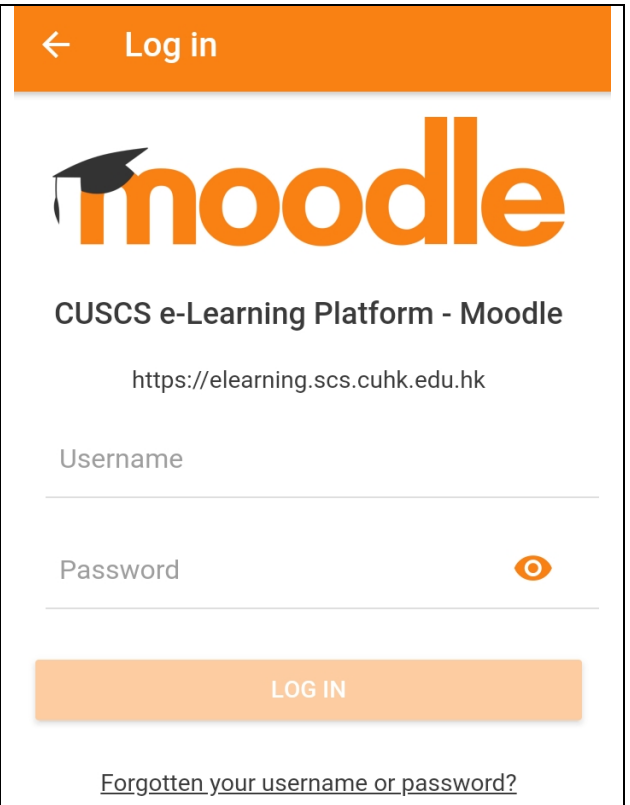
4. Click "Open" after installed.



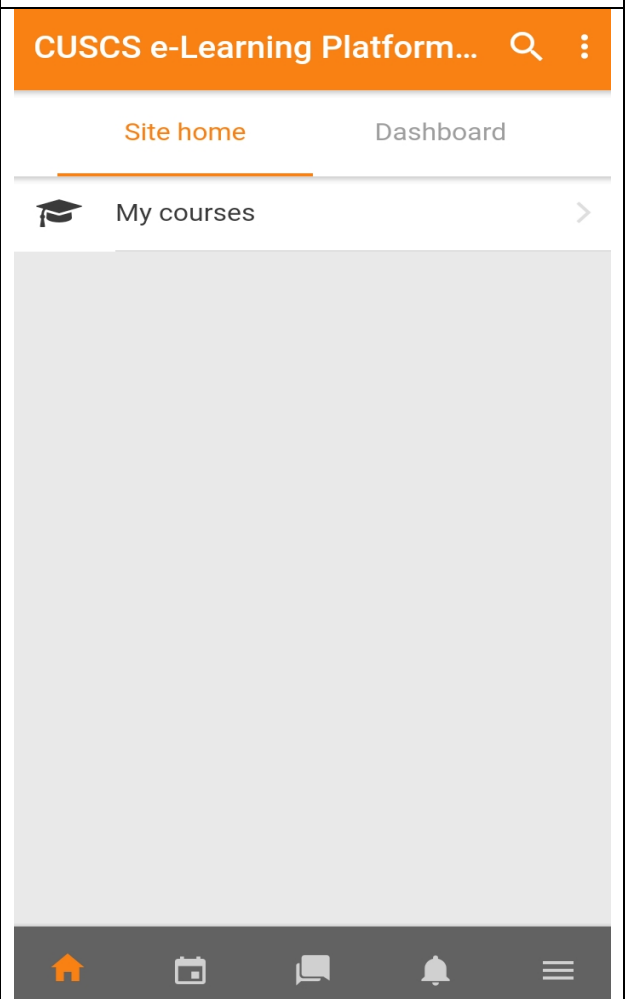
B. Login

<p>1. For Student, click “I’m a learner”.</p>	 <p>The screenshot shows the Moodle App login screen. At the top, there is an orange header with a back arrow on the left and the word "SKIP" on the right. Below the header is the Moodle logo, which consists of a graduation cap icon followed by the word "moodle" in a bold, orange, lowercase font. Underneath the logo, the text "Welcome to the Moodle App!" is displayed. There are two buttons: "I'M A LEARNER" (highlighted with a red box) and "I'M AN EDUCATOR".</p>
<p>2. Click “I already have a moodle site”.</p>	 <p>The screenshot shows the Moodle App login screen. At the top, there is an orange header with a back arrow on the left and the word "SKIP" on the right. Below the header is the Moodle logo, which consists of a graduation cap icon followed by the word "moodle" in a bold, orange, lowercase font. Underneath the logo, the text "Welcome to the Moodle App!" is displayed. Below this, the text "To connect to the Moodle App you'll need a Moodle site" is shown. There are two buttons: "I ALREADY HAVE A MOODLE SITE" (highlighted with a red box) and "I NEED A MOODLE SITE".</p>
<p>3. Input “elearning.scs.cuhk.edu.hk”. Click “Connect to your site”</p>	 <p>The screenshot shows the "Connect to Moodle" screen. At the top, there is an orange header with a back arrow on the left, the text "Connect to Moodle" in the center, and a gear icon on the right. Below the header, the text "Your site" is displayed. There is a text input field containing "elearning.scs.cuhk.edu.hk" (highlighted with a red box). Below the input field, the text "Please select your site:" is shown. There is a button with a pencil icon and the text "Connect to your site elearning.scs.cuhk.edu.hk" (highlighted with a red box) and a right-pointing arrow.</p>

4. Input your username and password. Click "Log in".

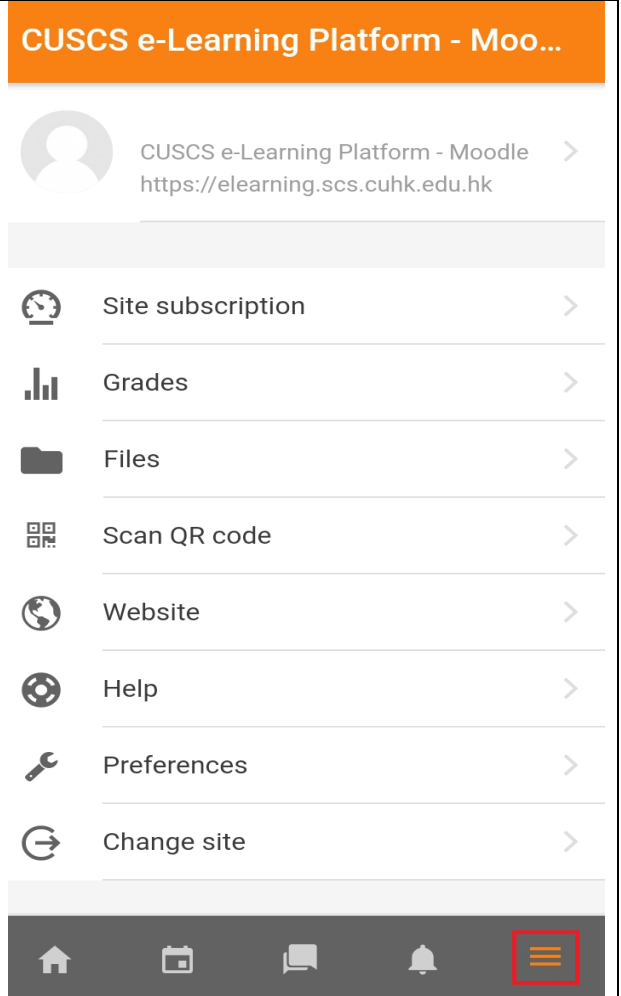


5. After login successfully, you should be able to browse the course details.



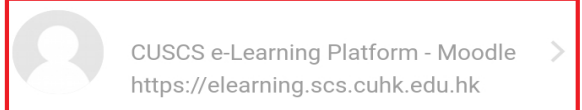
C. General Settings about Messages and Notifications

1. Click the “three lines” icon at the bottom right hand corner to configure some general settings.











2. Click your name to view and edit personal profile.

CUSCS e-Learning Platform - Moo...



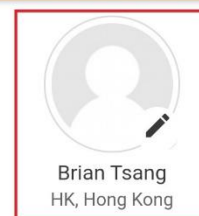
CUSCS e-Learning Platform - Moodle >
https://elearning.scs.cuhk.edu.hk

-  Site subscription >
-  Grades >
-  Files >
-  Scan QR code >
-  Website >
-  Help >
-  Preferences >
-  Change site >



3. Click the “Edit” button to upload a profile picture. Click “Details” to view your basic information.

< Brian Tsang

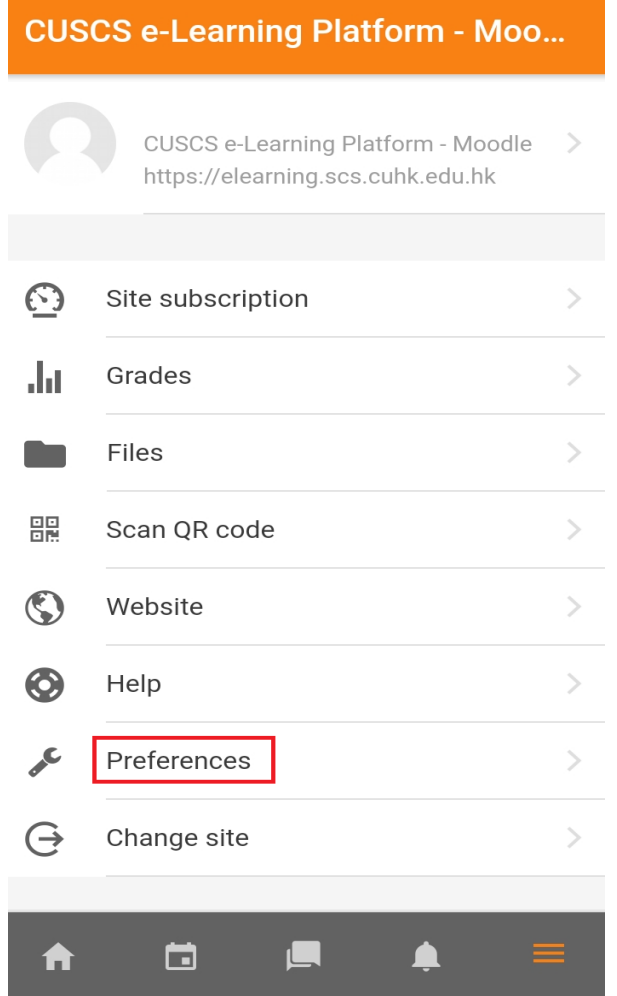


Brian Tsang
HK, Hong Kong

 Message

 Details >

4. Back to Main Menu. Click "Preferences" to edit Messages and Notifications settings.

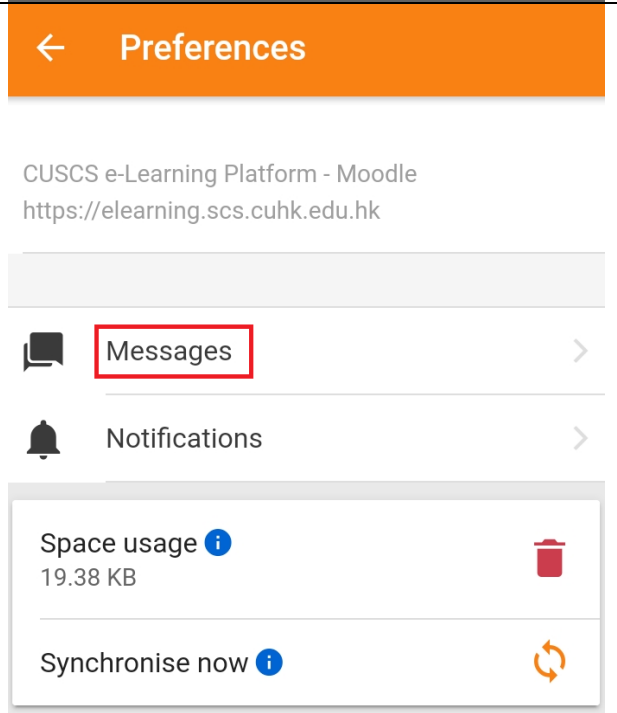


CUSCS e-Learning Platform - Moo...

CUSCS e-Learning Platform - Moodle
<https://elearning.scs.cuhk.edu.hk>

- Site subscription
- Grades
- Files
- Scan QR code
- Website
- Help
- Preferences**
- Change site


5. Click "Messages" to edit Messages settings.




← Preferences

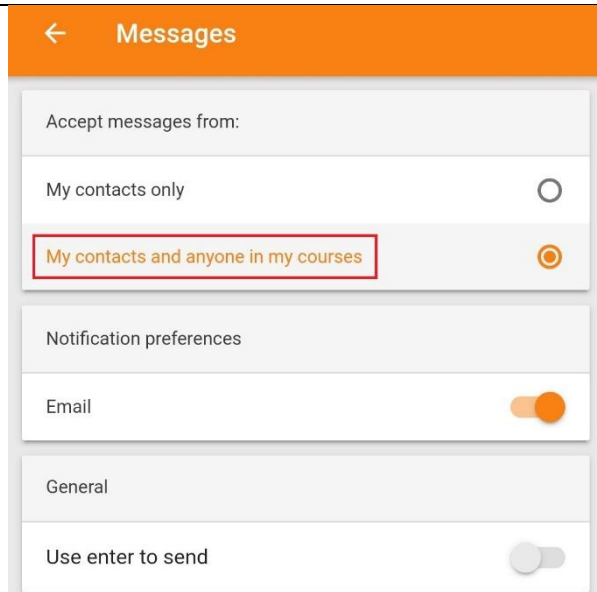
CUSCS e-Learning Platform - Moodle
<https://elearning.scs.cuhk.edu.hk>

- Messages**
- Notifications

Space usage ⓘ 19.38 KB 

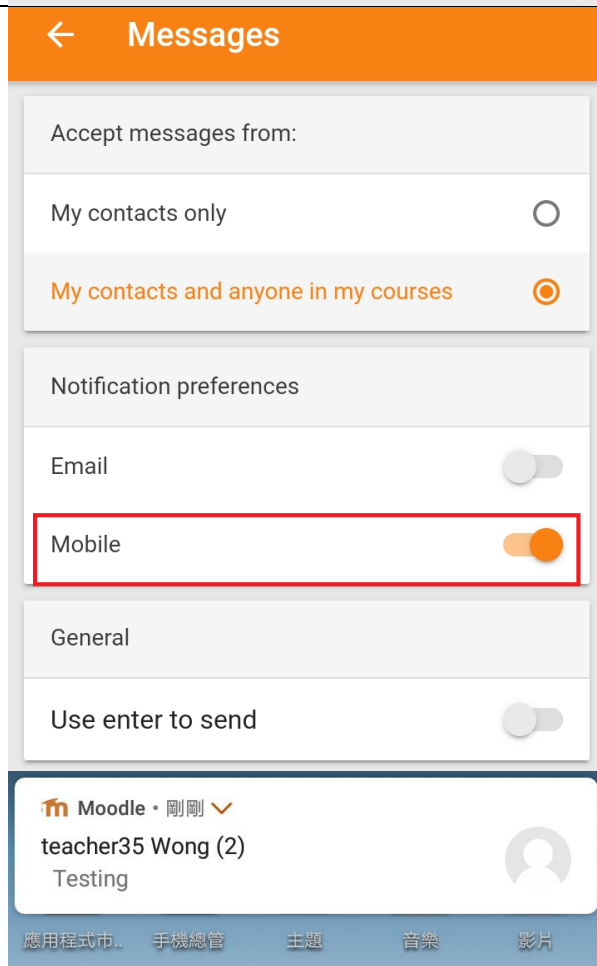
Synchronise now ⓘ 

6. For “Accept messages from”, choose “My contacts and anyone in my courses”.

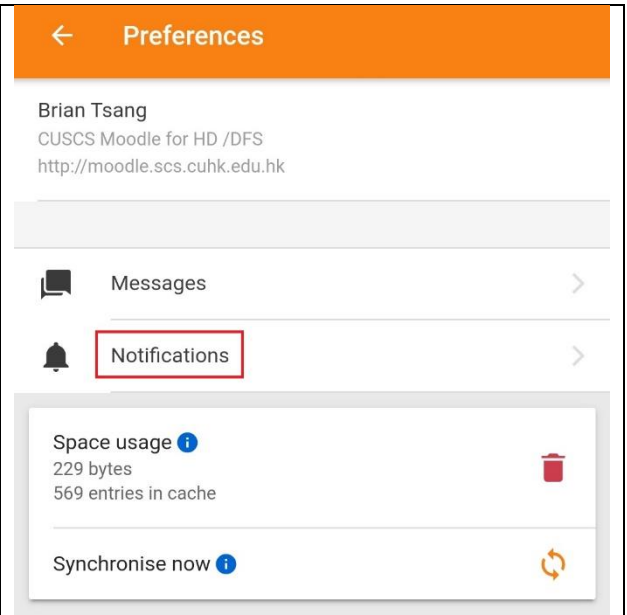


7. To enable getting “Push Notification to Your Mobile” feature, set “Notification preferences > Mobile” ON (default “on”).

If it is ON, once the teacher had made an announcement or a message to you, you would receive a notification from your mobile phone.

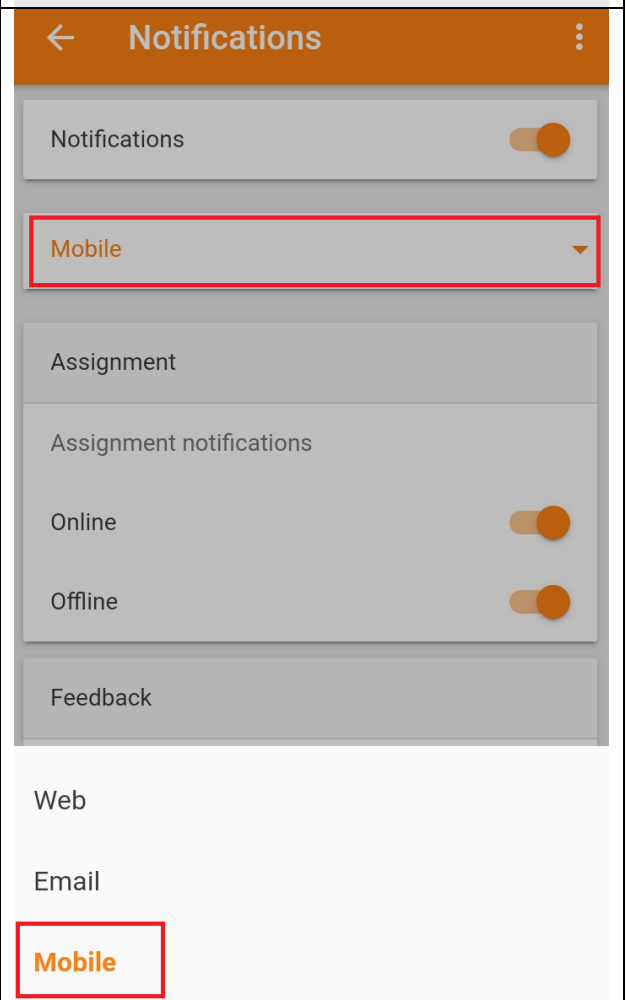


8. Back to “Preferences”. Click “Notifications” to edit Notifications settings.












9. Set “Notifications” ON. Choose “Mobile” so that the app would notify you, not just sending you email message.

If you want to be notified for Assignment, set both Online and Offline ON, so that the app would notify you while you are online or offline.








10. Back to Main Menu. Click “App settings”.


CUSCS e-Learning Platform - Moo...

-  Site subscription >
-  Grades >
-  Files >
-  Scan QR code >
-  Website >
-  Help >
-  Preferences >
-  Change site >
-  **App settings** >

11. Click “General” to edit General settings.

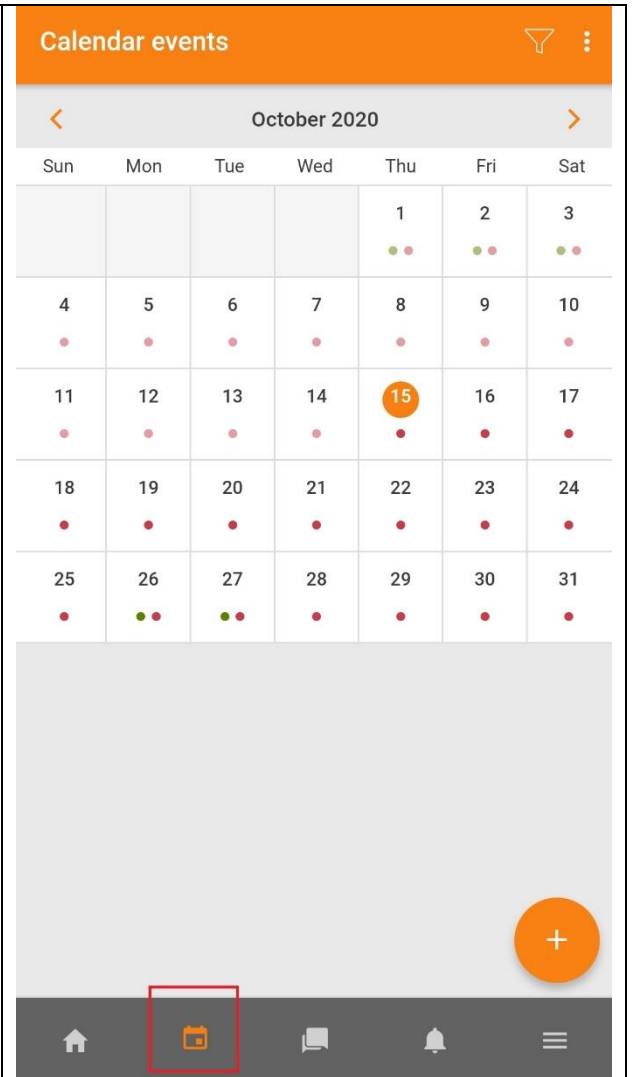
-  **App settings**
-  **General** >
-  Space usage >
-  Synchronisation >
-  About >

12. You could set Language, Text size and Color scheme here.

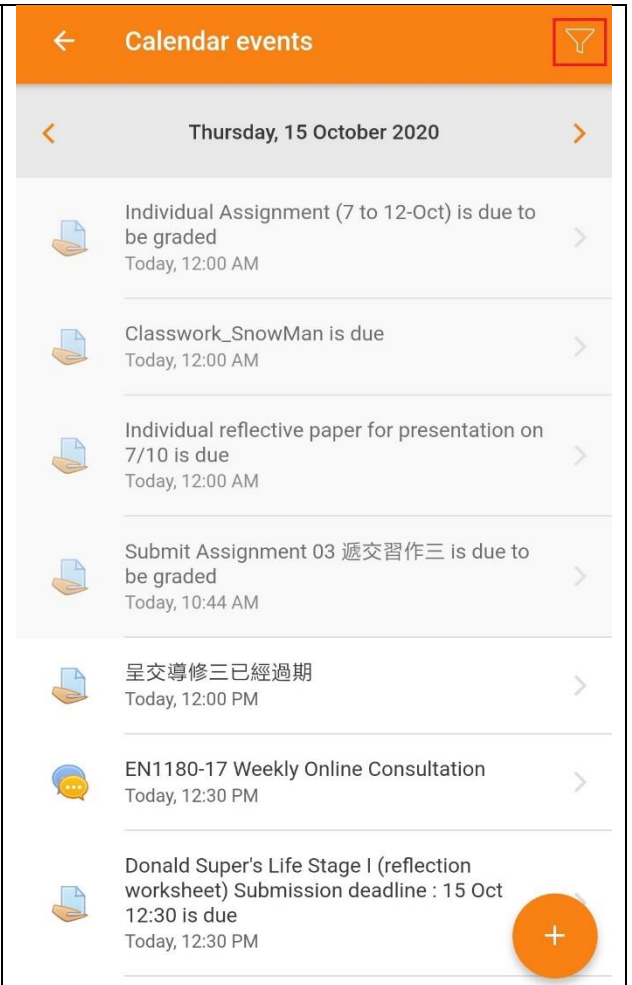
-  **General**
- Language English ▼
- Text size A A A
- Color Scheme Light ▼
- Enable text editor
If enabled, a text editor will be available when entering content.
- Display debug messages
If enabled, error modals will display more data about the error if possible.

D. View Calendar

1. Click the “Calendar” icon at the bottom left hand corner.
 Pick a date to view, eg. Oct 15.



2. Events and activities of your courses would be shown.

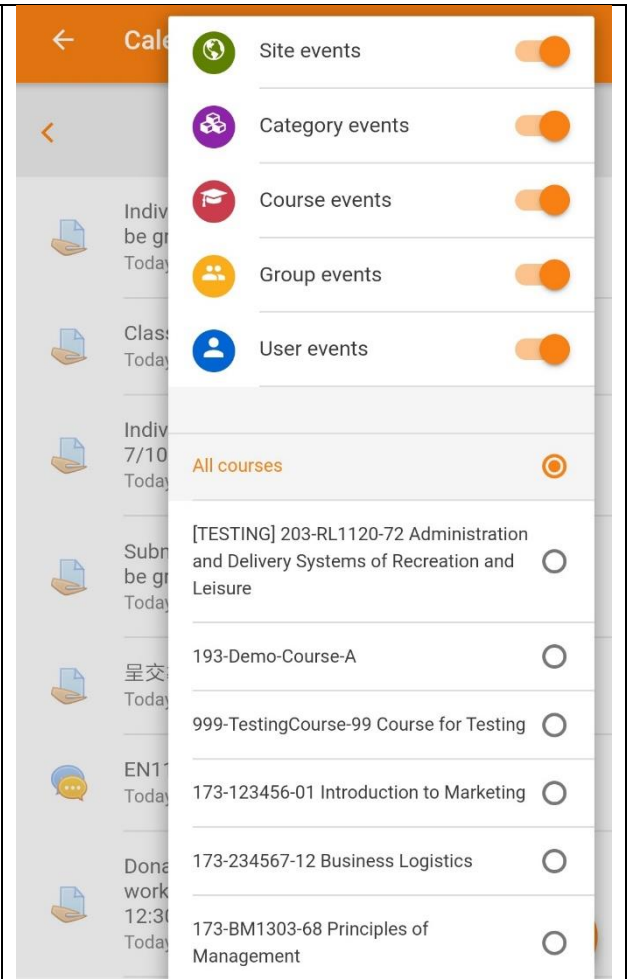


The screenshot shows a mobile calendar interface with an orange header. The title is "Calendar events" with a back arrow on the left and a filter icon on the right. Below the header, the date "Thursday, 15 October 2020" is displayed with left and right navigation arrows. The main content area lists seven events, each with a document icon and a right-pointing arrow:

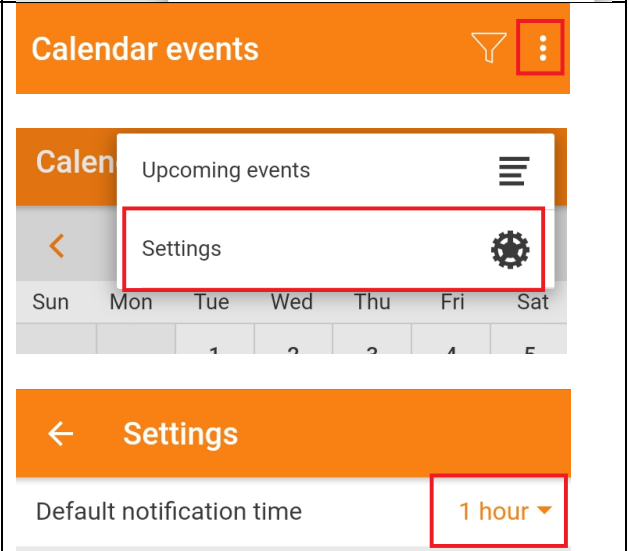
- Individual Assignment (7 to 12-Oct) is due to be graded
Today, 12:00 AM
- Classwork_SnowMan is due
Today, 12:00 AM
- Individual reflective paper for presentation on 7/10 is due
Today, 12:00 AM
- Submit Assignment 03 遞交習作三 is due to be graded
Today, 10:44 AM
- 呈交導修三已經過期
Today, 12:00 PM
- EN1180-17 Weekly Online Consultation
Today, 12:30 PM
- Donald Super's Life Stage I (reflection worksheet) Submission deadline : 15 Oct 12:30 is due
Today, 12:30 PM

An orange circular button with a white plus sign is located in the bottom right corner of the calendar view.

3. Click the “Filter” icon at the top right hand corner. You could narrow down the results by different kinds of events, or by different courses.



4. To set the notification time, click “three dots” (Tools) icon. Click “Settings” and then “Default notification time” (default setting: 1 hour only).



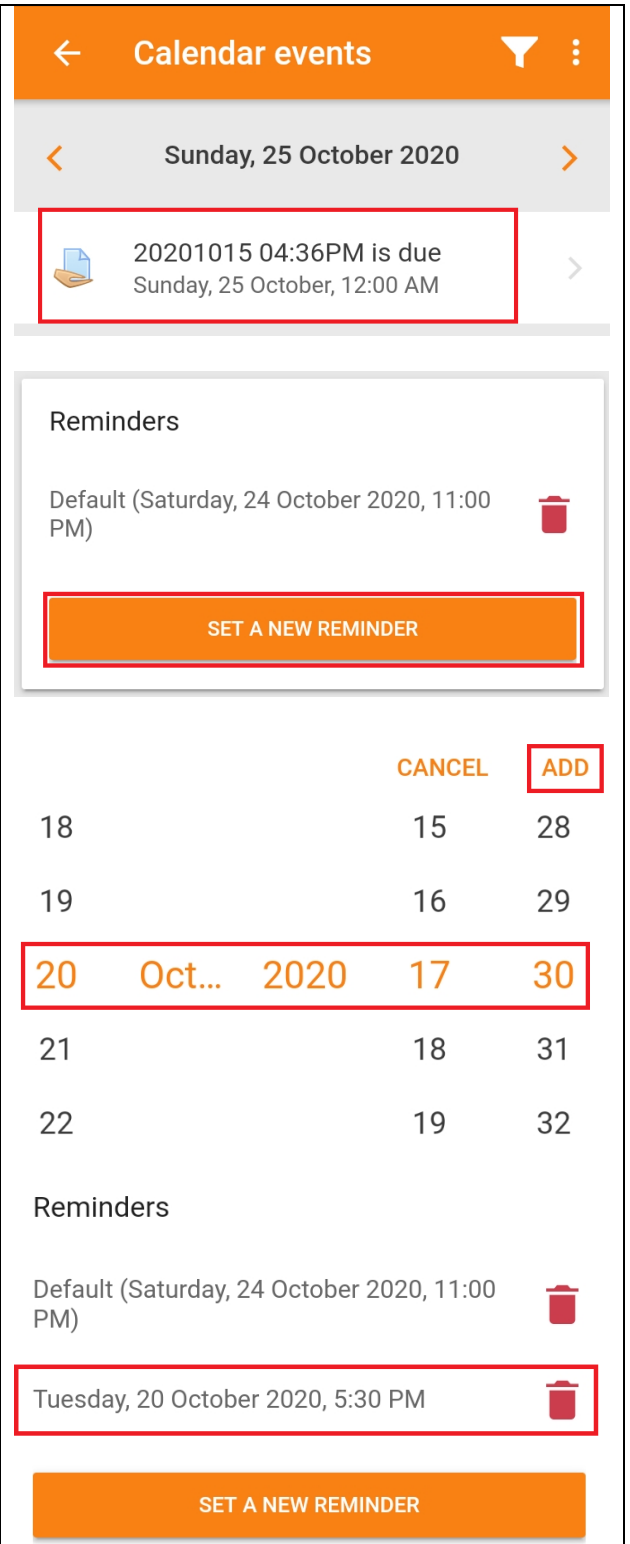
5. If you need to add a reminder, you can pick an event, click “Set a new reminder”.

Select a Date and click “ADD”.

You can find a new reminder in this event.

P.S. If the teacher had created an assignment activity in Moodle, the assignment’s due date would be appeared in Moodle calendar.

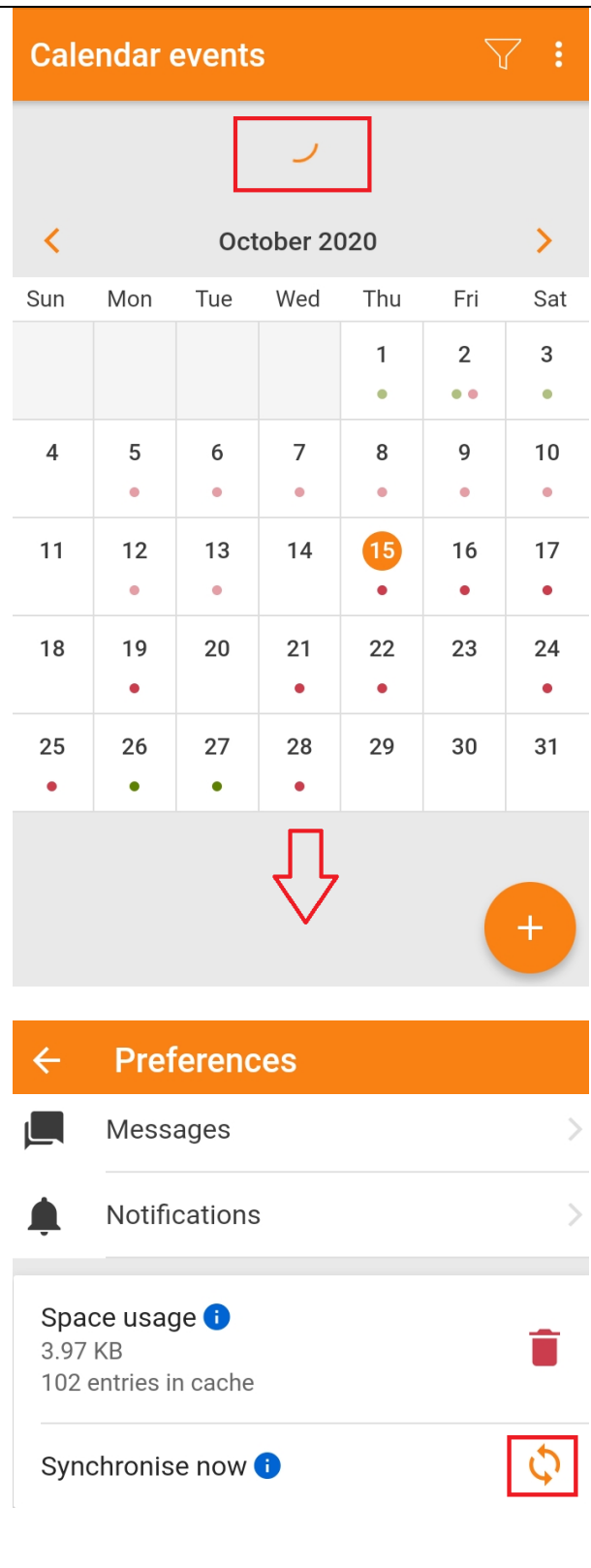
By default, Moodle App’s calendar would remind students using default setting (1 hour before due time) only. So we suggest you add a new reminder for Assignment by yourself.



The screenshot shows the 'Calendar events' screen in the Moodle App. At the top, there is a navigation bar with a back arrow, the title 'Calendar events', a filter icon, and a menu icon. Below this is a date selector showing 'Sunday, 25 October 2020'. A red box highlights an event card for '20201015 04:36PM is due' on 'Sunday, 25 October, 12:00 AM'. Below the event card is a 'Reminders' section with a 'Default' reminder set for 'Saturday, 24 October 2020, 11:00 PM' and a red trash icon. A red box highlights an orange button labeled 'SET A NEW REMINDER'. Below the reminders is a calendar grid for the month of October 2020. The grid shows dates from 18 to 32. A red box highlights the date '20' (October 20, 2020) with the number '17' and '30' next to it. Below the grid is another 'Reminders' section with a 'Default' reminder set for 'Saturday, 24 October 2020, 11:00 PM' and a red trash icon. A red box highlights a reminder card for 'Tuesday, 20 October 2020, 5:30 PM' with a red trash icon. At the bottom, there is another orange button labeled 'SET A NEW REMINDER'.

6. If you can view some events in the Calendar at Moodle Website but not in Moodle App, you can pull down the calendar. The Moodle App calendar would be synchronised from Moodle Website.

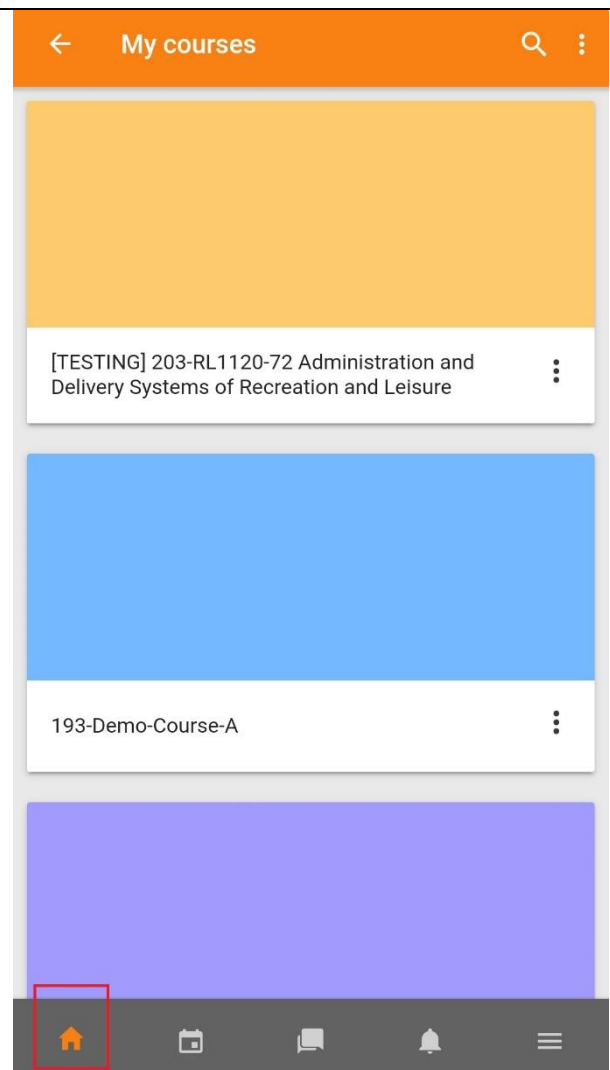
You also can click “Synchronise now” at Preferences.



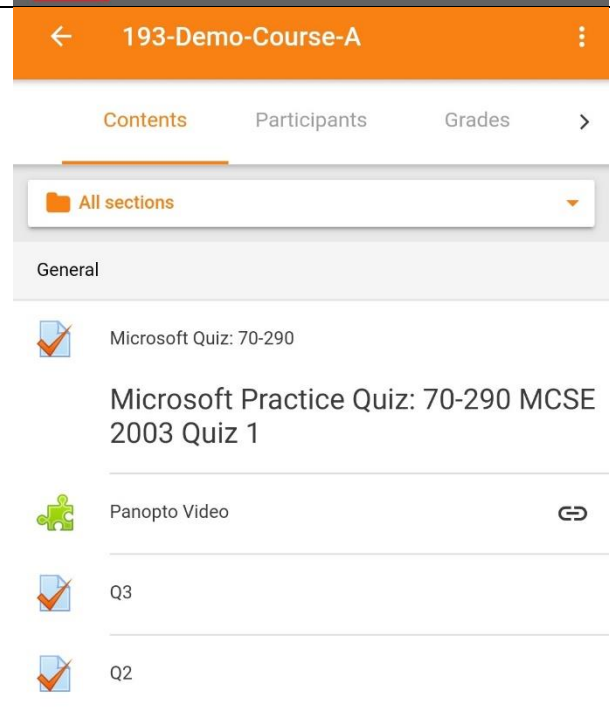
The screenshot shows the Moodle App interface. At the top, there is an orange header with the text "Calendar events" and a filter icon. Below this is a calendar for October 2020. A red box highlights a refresh icon (a curved arrow) in the top right corner of the calendar view. Below the calendar is a large red arrow pointing downwards, indicating a pull-to-refresh action. To the right of the arrow is a circular orange button with a white plus sign. Below the calendar is another orange header with the text "Preferences" and a back arrow. Underneath are sections for "Messages" and "Notifications", each with a right-pointing arrow. Below these is a section for "Space usage" showing "3.97 KB" and "102 entries in cache", with a red trash icon to the right. At the bottom is a "Synchronise now" button with an information icon and a refresh icon, which is highlighted with a red box.

E. View Course Materials and Download Course for Offline Viewing

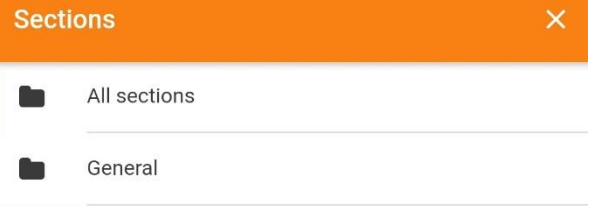
1. Click the “Home” icon at the bottom left hand corner. All “My courses” would be listed. Pick one to view the details.



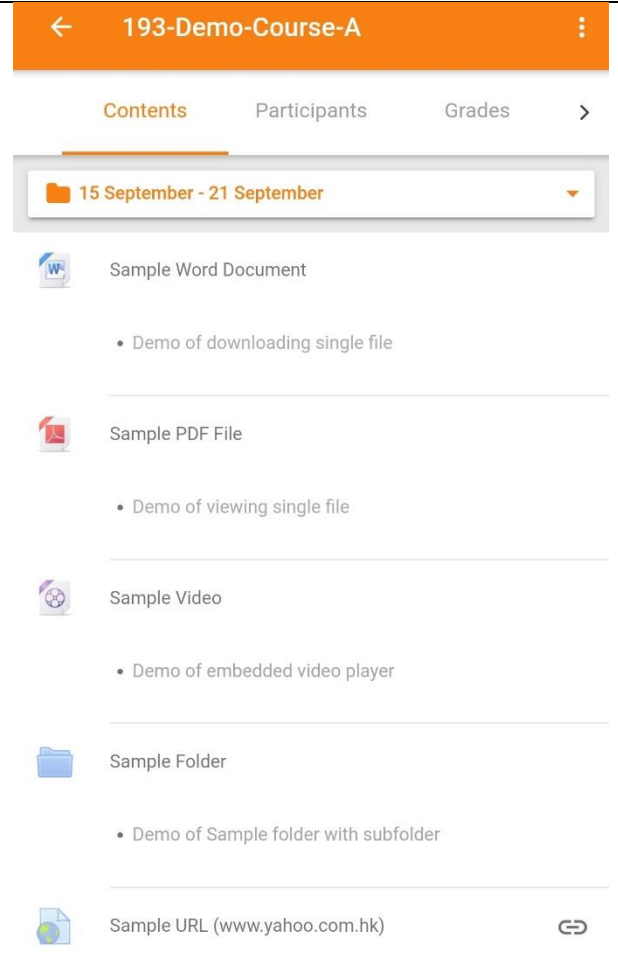
2. Course contents of all sections would be shown.



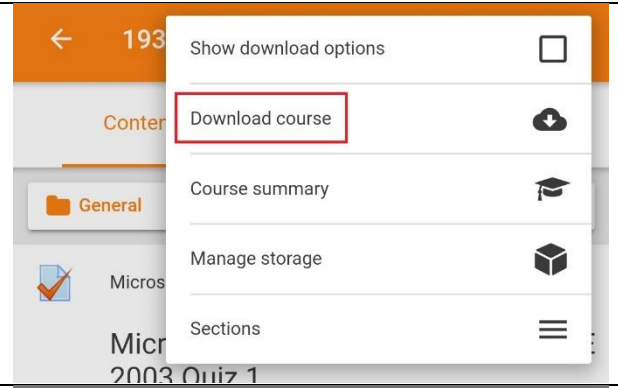
3. You could switch to a particular section.



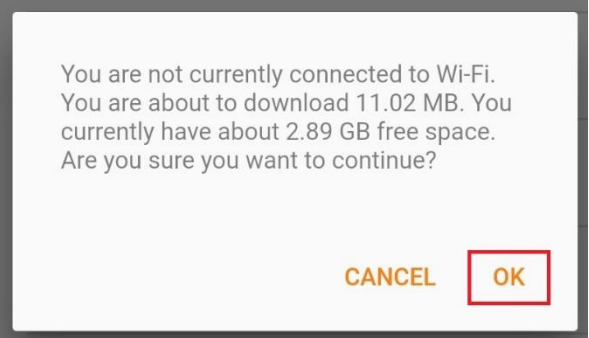
4. Course materials of one section would be shown.



5. Click the “three dots” icon at the top right hand corner. You could download the course so that you could view them when offline.

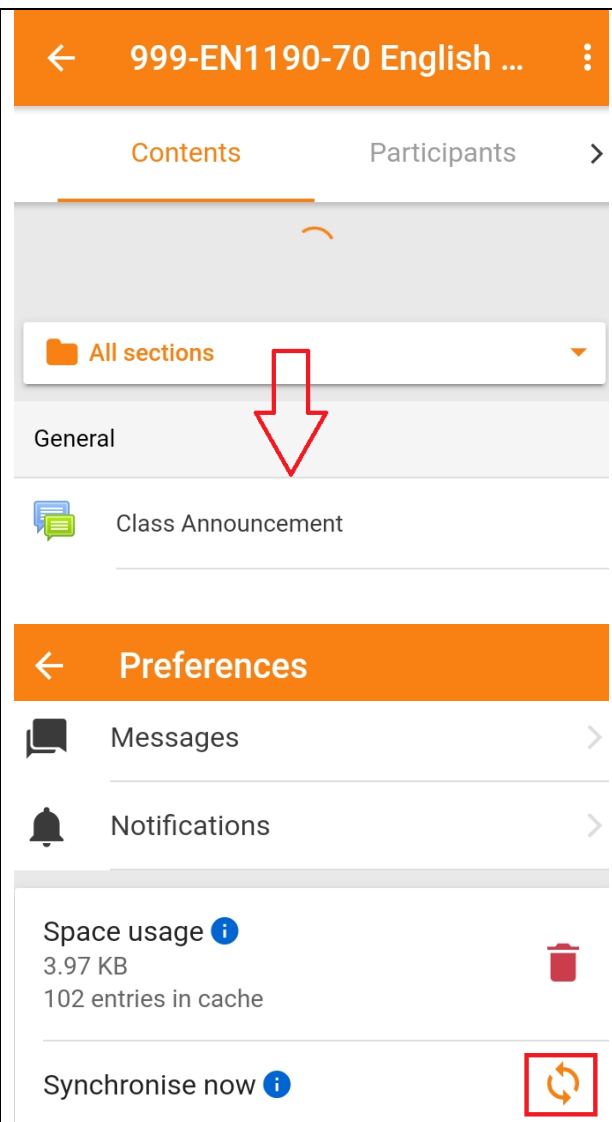


6. Click “OK” to download the course materials to your mobile device.



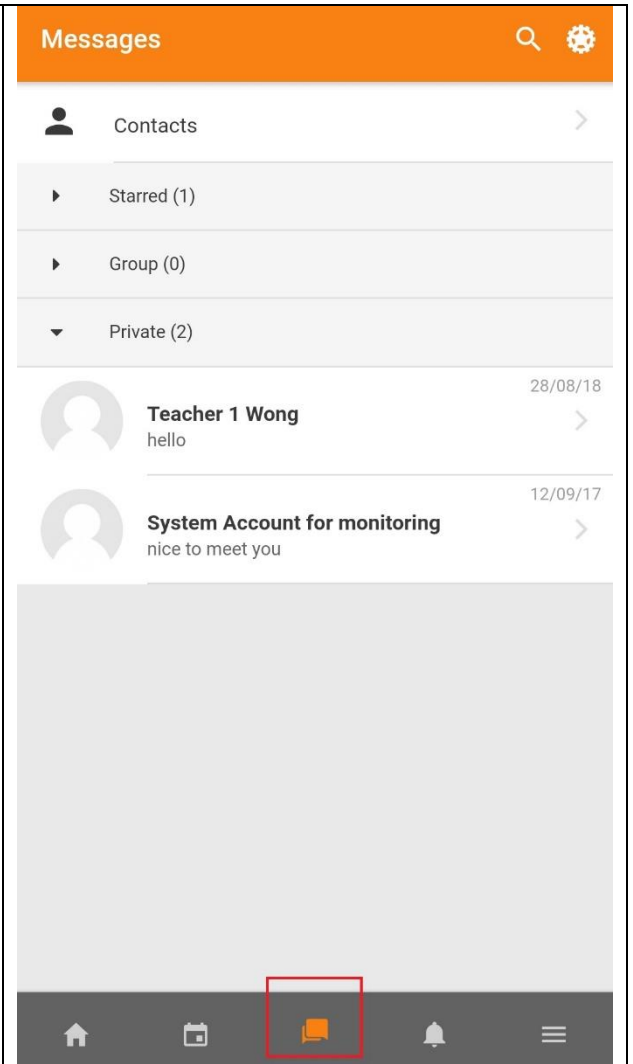
7. If you can view some sections' activities in the Calendar at Moodle Website but not in Moodle App, you can pull down "All sections". The Moodle App calendar would be synchronised from Moodle Website.

You also can click "Synchronise now" at "Preferences".

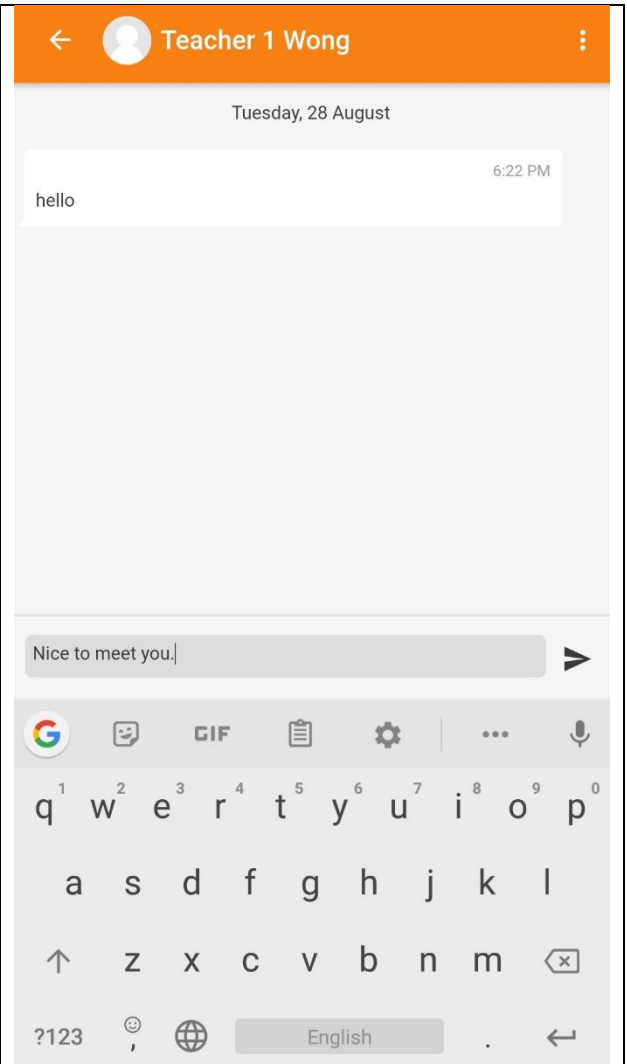


F. Message and Chatting

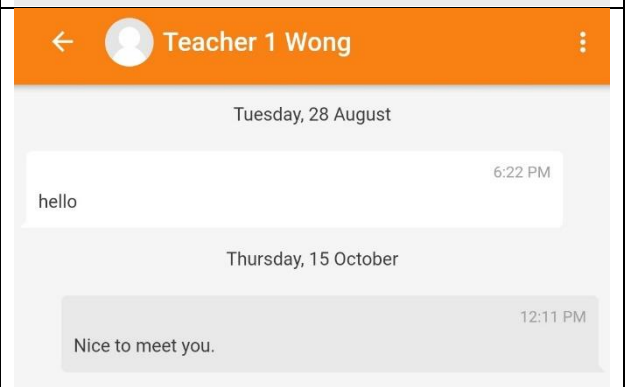
1. Click the “Message” icon at the bottom. Teachers and students are listed. Messages from them are shown.



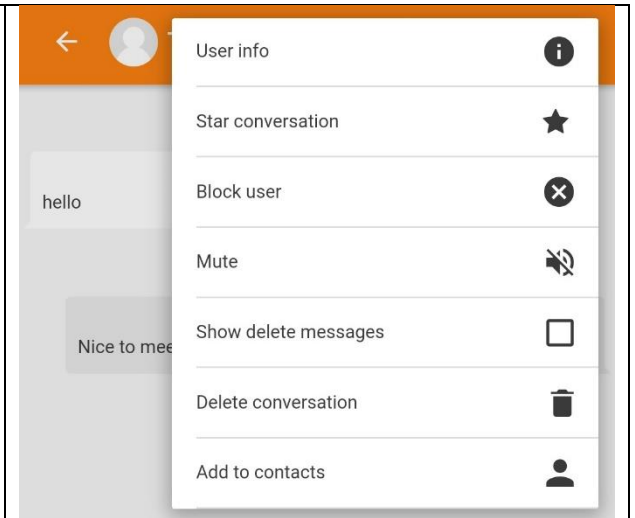
2. Pick one message to reply.



3. And you could see the results.



4. Click the “three dots” (Tools) icon at the top right hand corner. More options that you could configure.



G. Support

For Moodle related enquiries, please write to:
moodle-admin@scs.cuhk.edu.hk

External references on using Moodle (PCE (Part-time Programme and Short Course) students):
<https://elearning.scs.cuhk.edu.hk/mod/page/view.php?id=651>